

**Manchester City Council
Report for Information**

Report to: Resources and Governance Scrutiny Committee - 7 March 2019

Subject: Overview Report

Report of: Governance and Scrutiny Support Unit

Summary

This report provides the following information:

- Recommendations Monitor
- Key Decisions
- Work programme
- Items for information

Recommendation

The Committee is invited to discuss the information provided and agree any changes to the work programme that are necessary.

Contact Officer:

Name: Mike Williamson
Position: Team Leader- Scrutiny Support
Telephone: 0161 234 3071
E-mail: m.williamson@manchester.gov.uk

Wards Affected: All

Background documents (available for public inspection):

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy please contact one of the contact officers above.

None

1. Monitoring Previous Recommendations

This section of the report contains recommendations made by the Committee and responses to them indicating whether the recommendation will be implemented, and if it will be, how this will be done.

Items highlighted in grey have been actioned and will be removed from future reports.

Date	Item	Recommendation	Action	Contact Officer
21 June 2018	RGSC/18/28 Health and Social Care Governance and Budget arrangements	To request Officers provide information to all members of the Council on VCS funding available from MHCC and how this can be accessed	MHCC has contributed £929K to a Targeted VCS Grant Fund under the Our Manchester VCS Board. Monies from the Greater Manchester Transformation Fund will be added into this fund and grants will be allocated later this year to specifically target Priorities 1 and 4 of Manchester's Population Health Plan. A co-design process is currently underway and elected members will be informed further about the Fund, and the opportunities for organisations to bid for grants, once the co-design process has been completed and more detail is available.	Ed Dyson
6 September 2018	RGSC/18/47 Blacklisting	To request that the City Solicitor provides a view on whether there is a contradiction within the Council's self-cleaning regime as identified by the Committee	This will be explored at the Ethical Procurement Sub Group committee meeting and update provided.	Fiona Ledden

8 November 2018	RGSC/18/61 Annual Property Report	To request that Scrutiny Committee is sighted on any report in relation to the proposals surrounding the re-provision of existing social housing tenants within the Beswick area as part of the Eastlands Regeneration Framework.	Not completed yet, it is anticipated that a report will go to the Executive meeting in March 2019.	Eddie Smith
		To request that Officers provide information on the Social Value aspect of the Jacobs contract to members of the Resources and Governance Scrutiny Committee and the Ethical Procurement and Contract Management Sub Group.	<p>The property services contract, won by Jacobs, was tendered after the Social Value evaluation was included within the Council's tender procedures. As such there was a detailed and comprehensive submission by Jacobs, which was evaluated, relating to social value.</p> <p>The detail of the bid is summarised as follows:-</p> <ul style="list-style-type: none"> • Jacobs employ over 700 GM residents. • As a company they plan to invest in 60 new graduate roles, 20 apprentices, 80 skilled staff from the local area. • They have 50 annual placements locally. • They run 5 school engagement days and have a very close relationship, at a further education level, with UoM Dept for Environment. • They source most of their day to day expenditure locally (£7Mpa). 	Eddie Smith

			<ul style="list-style-type: none"> • Sponsor Halle Youth Orchestra. • Signed up to City of Trees and Give as you Earn initiatives <p>Staff are paid above minimum wage and the lowest paid (in the year prior to the bid 15/16) were given a 10% pay rise.</p> <p>Comprehensive package of health and wellbeing initiatives and they have a long established apprenticeship programme.</p> <p>Monitoring</p> <p>The contract was awarded mid 2018 (there was a relatively lengthy review process) and so we are still within the first 12 months of the bid. We have just commenced the annual review of the Social Value outcomes. We have requested information relating to the performance against the objectives outlined in the bid and will be analysing the outcomes, relevance of these and whether there are more appropriate indicators or outcomes in line with the City's corporate plan outcomes. This review will be undertaken over the next 2 months.</p>	
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6 December 2018	RGSC/19/66 Update on Revenue Financial Strategy and Business Plan Process 2019/20	To request that a report is submitted to a future meeting on how the Council can influence advertisers, as part of the tender process, on the appropriateness of adverts when advertising on Council owned land.	A report was submitted to the Ethical Procurement Sub Group for consideration on 21 February 2019	Eddie Smith
10 Jan 2019	RGSC/19/03 Management of staff performance and misconduct	The Committee recommends that a report on the management of staff performance and misconduct that includes the information requested be submitted for consideration at the next meeting	A further report was submitted to the 6 February 2019 meeting for consideration	Lynne Ridsdale
10 Jan 2019	RGSC/19/04 Progress report on Manchester City Council's action on Modern Slavery	To recommend that the Ethical Procurement Policy include the relevant contact information for the Police	Officers to action accordingly	Ian Brown
10 Jan 2019	RGSC/19/05 Living Wage Accreditation Update	To recommend that an update report be submitted for consideration at its meeting in May 2019	An item will be added to the Committees work programme for consideration at its May 2019 meeting subject to the necessary information being available for Officer to produce the required report	Janice Gotts

7 Feb 2019	RGSC/19/9 Updated Financial Strategy and Directorate Business Plans 2019-20	To request the City Treasurer to provide a briefing note on the €3million European approved grants that the Council currently had access to	This information will be provided to Committee Members in due course	Carol Culley
7 Feb 2019	RGSC/19/9 Updated Financial Strategy and Directorate Business Plans 2019-20	To request that a report is submitted to a future meeting of the HR Sub Group on the management of absence across the Council	An item will be added to the work programme of the HR Sub Group, with a date for consideration to be agreed by the Chair of the Sub Group	Mike Williamson
7 Feb 2019	RGSC/19/10 The impact of welfare reform agenda on the Council's finances and its ability to provide support to residents of Manchester	To request that the Scrutiny Team Leader liaises with the Director of Customer Services and Transactions to arrange a site visit to the Revenue and Benefits department at a suitable time	Following discussions with the Director of Customer Services and Transactions, it is suggested that a site visit takes place following the local elections as the Revenue and Benefits Team are relocating offices throughout March and to take into account Purdah	Mike Williamson

2. Key Decisions

The Council is required to publish details of key decisions that will be taken at least 28 days before the decision is due to be taken. Details of key decisions that are due to be taken are published on a monthly basis in the Register of Key Decisions.

A key decision, as defined in the Council's Constitution is an executive decision, which is likely:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

An extract of the most recent Register of Key Decisions, published on **12 February 2019**, containing details of the decisions under the Committee's remit is included below. This is to keep members informed of what decisions are being taken and, where appropriate, include in the work programme of the Committee.

Directorate - Corporate Core

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
Strategic Land Acquisition Ref: 15/003	The approval of capital expenditure for the purpose of the strategic acquisition of land.	City Treasurer	March 2018 or later	Gateway 5 (procurement document)	Eddie Smith 0161 234 4821 e.smith@manchester.gov.uk
Collyhurst Regeneration Ref: 15/005	The approval of capital expenditure for land and buildings in Collyhurst.	City Treasurer	March 2018 or later	Gateway 5 (procurement document)	Eddie Smith 0161 234 4821 e.smith@manchester.gov.uk

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
Depots Programme Ref: 15/007	The approval of capital expenditure on the council's depots.	City Treasurer	March 2018 or later	Gateway 5 (procurement document)	Julie McMurray Tel: 0161 234 6702 j.mcmurray@manchester.gov.uk
Factory Project Ref: 15/012	The approval of capital expenditure in relation to the creation of the Factory.	City Treasurer	March 2018 or later	Gateway 5 (procurement document)	Dave Carty 0161 219 6501 d.carty@manchester.gov.uk
Allocation of Central Contingencies/ Reserves Ref: 15/023	To fund currently unplanned expenditure or expenditure the exact amount of which has yet to be determined.	The Executive	March 2018 or later	Report to the Executive as part of the Global Monitoring Report	Carol Culley 0161 234 3590 carol.culley@manchester.gov.uk
Allocations for General/Earmarked Reserves Ref: 15/024		The Executive	March 2018 or later	Report and recommendation	Carol Culley 0161 234 3590 carol.culley@manchester.gov.uk
Clean and Green Fund Ref: 15/025	Long-term improvements to cleanliness and environment of the city.	City Treasurer	March 2018 or later	Requests from Growth and Neighbourhoods Directorate	Carol Culley 0161 234 3590 carol.culley@manchester.gov.uk
Leisure Services – External Ref: 2016/02/01C	The approval of capital expenditure.	City Treasurer	March 2018 or later	Gateway 5 procurement document	Lee Preston 07852957286 l.preston2@manchester.gov.uk

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
Capital Investment in schools Ref: 2016/02/01D	The approval of capital expenditure in relation to the creation of school places through new builds or expansions.	City Treasurer	January 2018 or later	Gateway 5 (procurement document)	Amanda Corcoran 0161 234 4314 a.corcoran@manchester.gov.uk
Our Manchester Strategy 2016-19 Ref: 2016/01/14	To adopt the "Our Manchester ICT Strategy 2016-19".	The Executive	March 2018 or later	Our Manchester ICT Strategy 2016-19	Bob Brown 0161 234 5998 bob.brown@manchester.gov.uk
Construction and Property Professional Services Framework (CAPPS) for the Capital Programmes and Property Dept. Contract TC859 Ref: 2016/07/21	To seek approval to award Framework Agreements a range of professional services in connection with construction and property related matters. This will consist of 21 individual Framework Lots, each relating to a specific professional discipline, for the use of the Capital Programmes and Property Dept. Each will operate for 2 years with an option to extend for up to a further 2 years. The anticipated commencement dates	Chief Executive in consultation with the City Treasurer	Phased in batches of Lots according to priority, between September 2016 and September 2018 or later	Confidential contract report with recommendations and supporting documents.	John Finlay 0161 219 6530 j.finlay@manchester.gov.uk Neil Davies 0161 234 3005 n.davies@manchester.gov.uk

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
	for various Lots are phased between August and October 2016.				
Provision of licenses for improved SAP provision Ref: 2017/02/02A	To seek approval to award a contract to a single supplier for license provision allowing the Council access to an improved SAP interface.	City Treasurer in consultation with the Chief Executive	March 2018 or later	Confidential contract report with recommendations	Bob Brown 0161 234 5998 bob.brown@manchester.gov.uk Michael Shields 0161 234 1009 m.shields@manchester.gov.uk
Carbon Reduction Programme Ref:2017/06/30C	The Approval of Capital Spend in order to achieve a reduction in carbon emissions.	City Treasurer	March 2018 or later	Gateway 5	Julie McMurray Strategic Development 0161 219 6791 Mobile : 07950 790533 j.mcmurray@manchester.gov.uk
Estates Transformation Ref:2017/06/30D	The approval of capital spend to ensure that the operational estate is fit for purpose.	City Treasurer	March 2018 or later	Gateway 5	Julie McMurray Strategic Development 0161 219 6791 / 07950 790533 j.mcmurray@manchester.gov.uk
Security Services (Contract TC888) Ref:2017/09/04B	To seek approval to appoint a company/s for the provision of Security Services, covering all city requirements within Manchester. The contract will be for a 3 year period with	City Treasurer in consultation with the Chief Executive	March 2018 or later	Confidential contract report with recommendations	Steve Southern Head of Facilities Management Corporate Estates Team 0161 234 3683 s.southern@manchester .gov.uk Colin Butterworth Senior Procurement Officer 0161 234 3434

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
	the option to extend for a further 2 years.				c.butterworth@manchester.gov.uk
Lincoln Square/Brazennose St Ref: 2017/12/04A	To approve the signing of a collaboration agreement among landowners, as a precursor to the Council investing £1.2m of a total of £4.08m in a new public square and public realm.	City Treasurer	March 2018	Draft collaboration agreement Draft public realm development plans High level cost schedule	Pat Bartoli Head of City Centre Growth and Regeneration 0161 234 3329 p.bartoli@manchester.gov.uk
Greater Manchester Waste Disposal Authority (GMWDA) - GM Waste Disposal Levy Allocation Methodology and Approval of a Revised Levy Allocation Model 2017/12/13	Approve the revised GMWDA Levy Apportionment Methodology Agreement which is to be applied in full from 2019/20 and with transitional arrangements for 2018/19.	City Solicitor	March 2018	GMWDA Waste Management Levy Allocation Methodology (LAMA) Agreement	Fiona Worrall 0161 234 3926 f.worrall@manchester.gov.uk
Extra Care Ref: 2018/02/1A	The approval of capital expenditure that will provide 72 new units as part of the City's Extra Care Programme	City Treasurer	March 2018 or later	Business Case	Steve Sheen 234 4115 s.sheen@manchester5.gov.uk
Empty Homes Clusters Phase 2 Ref: 2018/02/28D	The approval of capital expenditure for the purchase and refurbishment of long	City Treasurer	March 2018 or later	Business Case and Gateway 5 (procurement document)	Ian Runacres 0161 234 4953 i.runacres@manchester.gov.uk

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
	term empty properties in North and East Manchester				
Manchester Health and Care Commissioning Pooled Budget Arrangements Ref: 2018/03/15/A	To finalise and agree the Section 75 agreement between the Council and the Manchester Clinical Commissioning Group to enter into a pooled budget arrangement.	City Treasurer, Interim City Solicitor in consultation with Executive Member for Finance and Human Resources	30/04/18	Report to Executive 21/03/18 The Section 75 Agreement	Carol Culley City Treasurer 0161 234 3406 c.culley@manchester.gov.uk Jacqui Dennis Interim City Solicitor 0161 234 3087 j.dennis@manchester.gov.uk
National Productivity Investment Fund – Mancunian Way Junctions with Princess Parkway Improvements Ref: 2018/04/03/B	The approval of capital spend to improve and increase capacity throughout by signalling two key junctions of the Mancunian Way; Princess Road/Medlock Street and Cambridge Street/Higher Cambridge Street	City Treasurer	April 2018 or later	Gateway 5 & Business Case	Kim Dorrington 0161 234 4828 k.dorrington@manchester.gov.uk
Provision of Telephony / Unified Communications Ref: 2018/04/03/F	To seek approval to award a contract to a single supplier for the provision of Telephony / Unified	City Treasurer / SMT	October 2018	Confidential Contract Report with Recommendations	Bob Brown Chief Information Officer Tel: 0161 234 5998 Bob.brown@manchester.gov.uk

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
	Communications across the Council				Michael Shields Procurement Manager Tel: 0161 234 1009 m.shields@manchester.gov.uk
North West Construction Hub High Value Framework (2018-2022) Reprocurement Ref: 2018/05/1A	Approval to appoint contractors to the North West Construction Hub High Value Framework 2018, for the delivery of construction projects of a value between £8m – over £35m for public sector organisations within the North West of England.	City Treasurer	November 2018	Confidential High Value Report 2018 (will be attached at Key Decision stage once outcome of process is known)	Name: Jared Allen Position: Director of Capital Programmes and Property Tel no: 0161 219 6213 Email address:j.allen@manchester.gov.uk Name: John Finlay Position: Capital Programme Procurement Manager Email: j.finlay@manchester.gov.uk 0161 219 6213
TC969 – Provision of Comms Room Phase 2 Project and Delivery 2018/09/24C	MCC requires a delivery partner to refresh the hardware in the Comms Rooms and to design, test and implement a fit for purpose Software Defined LAN.	City Treasurer	December 18 onwards	Report and Recommendation	Andrew Blore ICT Strategic Business Partner 0161 234 1882 a.blore@manchester.gov.uk
Replace On Street Parking Pay and Display Machines 2018/09/28C	The approval of capital spend on the replacing of pay and display machines to allow for newer payment types.	City Treasurer	October 2018 or later	Business Case	Steve Robinson 0161 234 4828 Steve.robinson@manchester.gov.uk

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
Peterloo Memorial 2018/10/04D	The approval of capital expenditure in relation to the creation of the Peterloo Memorial.	City Treasurer	December 2018 or later	Checkpoint 4 Business Case	Dave Carty d.carty@manchester.gov.uk 0161 234 5908
Award of Print Contract for Elections and Registration 2018/10/04E	To appoint a supplier to provide print services for Elections and Registration materials for a period of 2 years with the ability to extend for a further 2 years, dependent on performance and delivery. The intended commencement date of the contract is January 2019.	City Solicitor	November 2018	Tender Responses and sample materials submitted by bidders as part of the competitive tendering process (being managed by STaR procurement on behalf of AGMA authorities)	Emma Burnett Head of Electoral Services e.burnett@manchester.gov.uk 0161 234 3146 Clare Travers Electoral Services Team Manager c.travers@manchester.gov.uk 0161 219 6949
Metroshuttle Funding 2018/10/05A	To finalise and agree the terms for a new funding agreement with Transport for Greater Manchester for the City Council funding contribution towards the Metroshuttle costs.	City Treasurer and City Solicitor in consultation with Lead Member for Finance and Human Resources	Nov 18	Funding agreement and Executive Report	Name: Paul Hindle Position: Head of Finance Email:- p.hindle@manchester.gov.uk Telephone:0161 234 3025 Name: Richard Elliot Position: Head of City Policy Email: r.elliott@manchester.gov.uk Telephone: 0161 219 6494

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
Supply, installation, and maintenance of Pay and Display ticket machines 2018/10/11A	To seek approval to award a Contract to 1 supplier to Supply, install, and provide maintenance of all Pay and Display ticket machines across the city centre	City Treasurer & Deputy Chief Executive	Dec 2018	Confidential Contract Report with recommendation	Daniel Holden Contracts Manager Tel: 07534 956491 d.holden@manchester.gov.uk Stephen Polese Procurement Officer 0161 234 3265 s.polese@manchester.gov.uk
House and Institute of Sport 2018/10/17A	To undertake feasibility works around the National Squash Centre and Athletics Arena in advance of development of MMU – Institute of Sport and Council's House of Sport. Feasibility works £1.5m (Council contribution £450k, MMU £1.05m).	The City Treasurer	October 2018	Report to Executive: Eastlands Regeneration Framework - 13.12.17 & 25.07.18 (update).	Name: Richard Cohen Position: Senior Development Surveyor Tel no: 234 3019 Email address: r.cohen@manchester.gov.uk
North West Construction Hub Medium Value Framework (2019-2023) Reprocurement 2018/11/02A	Approval to appoint contractors to the North West Construction Hub Medium Value Framework 2019, for the delivery of construction projects of a value between £2m – £10m	City Treasurer	March 2019	Confidential Medium Value Report 2019 (will be attached at Key Decision stage once outcome of process is known)	Name: Jared Allen Position: Director of Capital Programmes and Property Tel no: 0161 219 6213 Email address:j.allen@manchester.gov.uk Name: John Finlay Position: Capital Programme

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
	split as follows: Lot 1 – Cumbria, £2m - £5m Lot 2 – Lancashire, £2m - £5m Lot 3 – Greater Manchester, £2m - £5m Lot 4 – Merseyside, £2m - £5m Lot 5 – Cheshire, £2m - £5m Lot 6 – North West, £5m - £10m for public sector organisations within the North West of England.				Procurement Manager Email: j.finlay@manchester.gov.uk 0161 219 6213
Smallworks Construction Framework (2019) 2018/11/20J	Approval to appoint contractors to the Smallworks Construction Framework, for the delivery of construction projects of a value between £2k - £500k for Manchester City Council and other public bodies as outlined in the OJEU notice for a	City Treasurer	April 2019	Confidential Smallworks Construction Framework Tender Report (2019) (will be attached at Key Decision stage once outcome of process is known)	Name: Jared Allen Position: Director of Capital Programmes and Property Tel no: 0161 219 6213 Email address:j.allen@manchester.gov.uk ----- Name: John Finlay Position: Capital Programme Procurement Manager Email: j.finlay@manchester.gov.uk 0161 219 6213

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
	duration of 3 years with the option to extend for a further 1 year.				
Heron House 2018/11/20L	Disposal by Leasehold of office accommodation at Heron House	Chief Executive	From December 2018 onwards	Briefing Note and Heads of Terms	Name: Richard Cohen Position: Senior Development Surveyor Email: r.cohen@manchester.gov.uk Tel: 0161 234 3019
Airport Car Park Investment 2018/12/14B	The approval of capital spend for the purpose of an investment into further development at the Airport.	City Treasurer	January 2019 or later	Business Case	Carol Culley City Treasurer Carol.culley@manchester.gov.uk 234 3406
College Loan 2018/12/14C	The approval of capital spend for the purpose of providing a loan to LTE Group as per the Report to Executive on 12 th December 2018	City Treasurer	January 2019 or later	Business Case	Carol Culley City Treasurer Carol.culley@manchester.gov.uk 234 3406
Refurbishment of the Exchange Square Water Feature 2018/12/20A	To agree the release of capital from Borrowings to enable the letting of a contract to fund the refurbishment of the Exchange Square Water Feature.	City Treasurer	January 2019	<ul style="list-style-type: none"> - Contract note - Checkpoint 1 report. - Document that confirms how the contract will be let 	Name: Steve Robinson Position: Director of Operations (Highways) Tel no: 0161 234 4828 Email address: steve.robinson@manchester.gov.uk
The Factory – MCC Contribution to the Factory and Land	Approval to spend MCC capital funding on the Factory Project and	The City Treasurer	Feb 19	Factory Manchester 1.Report to The	Jared Allen Director of Capital Programmes

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
Acquisition's in St Johns 2019/01/02A	Land Acquisition's in St Johns			Executive 29 July 2015 2.Factory Manchester Project Overview 31st May 2016 3.Report to The Executive 26 July 2017 4.Report to The Executive January 2017 5. Report to The Executive 21 March 2018 6.Report to The Executive 14 November 2018	Tel: 0161 234 5683 Mobile: 07866 989671 email: j.allen4@manchester.gov.uk
Lease of space within Lowry Mill 2019/01/04A	To Exercise the option within the existing lease to enter into a lease for between 5 and 8 years for additional space at the Lowry Mill, from 1st March 2019. The Council can break the lease after year 5 on 6 months' notice and will strive to break at the earliest possibility to save costs. The annual	Deputy Chief Executive	1 February 2019	Lowry Mill Lease	Name:Georgia Cayton Position:Estates Service Lead Tel no:0161 234 4659 Email address:g.cayton@manchester.gov.uk

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
	rents are all inclusive and include all outgoing costs including repairs, maintenance, renewal, utilities, business rates, security and any other costs.				
Liquid Logic 2018/01/08A	The approval of additional capital spend for the purpose of completing the implementation of the new social care system.	City Treasurer	February 2019 or later	Business Case	Bob Brown 0161 234 5998 Bob.brown@manchester.gov.uk
To adopt a revised and updated Ethical Procurement Policy 2019/02/01A	To incorporate into the Policy the Unite Construction Charter (to put into effect the resolution of the Council on a Motion considered on 30 January 2019), and any other revisions necessary.	The Executive	13 March 2019	Draft of the proposed revised Ethical Procurement Policy, copy of the Construction Charter agreed with Unite, officers' report.	Name: Ian Brown Position: Head of Corporate Procurement Tel no: Email address: i.brown@manchester.gov.uk
Outdoor Major Events Framework 2019/02/01C	To seek approval to award a Framework to up to 3 suppliers (per Lot) to provide equipment and advice for the Events Team for upcoming Major Events throughout the City	City Treasurer	May 2019	Confidential Contract Report with recommendation	Mike Parrott Events Manager Tel: 07798 698 785 M.Parrott@manchester.gov.uk Stephen Polese Procurement Officer 0161 234 3265 s.polese@manchester.gov.uk

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
TC993 – Manchester Active Membership Scheme and Integration Hub 2019/02/01D	Introduce a new city-wide membership reporting ICT solution (MCRActive).	City Treasurer	June 19 onwards	Report and Recommendation	Robert Kelk Procurement Manager 0161 245 7897 r.kelk@manchester.gov.uk Bob Brown Chief Information Officer 0161 234 5998 bob.brown@manchester.gov.uk
Silk Street 2019/02/20A	The approval of capital expenditure to develop design for the Silk Street Project	City Treasurer	March 2019 or later	Checkpoint 4 Business Case	Ian Runacres 234 4953 i.runacres@manchester.gov.uk
End User Experience 2019/02/20B	The approval of capital expenditure to deliver equipment, ICT collaboration and productivity tools to ensure staff can effectively undertake their jobs.	City Treasurer	March 2019 or later	Checkpoint 4 Business Case	Bob Brown 0161 234 5998 Bob.brown@manchester.gov.uk
Northwards ERDF Ground Source Heat Pumps 2019/02/20C	The approval of capital expenditure on ground source heat pumps to 270 flats, PV and battery installations and other energy efficiency improvements to a small number of properties	City Treasurer	March 2019 or later	Checkpoint 4 Business Case	Ian Runacres 234 4953 i.runacres@manchester.gov.uk

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
Civic Quarter Heat Network 2019/02/20D	The approval of capital expenditure in relation to the creation of low carbon Energy Centre.	City Treasurer	March 2019 or later	Checkpoint 4 Business Case	Eddie Smith 0161 234 4821 e.smith@manchester.gov.uk
Wi-Fi 2019/02/20E	The approval of capital expenditure on the provision of Wi-Fi across the Council's estate.	City Treasurer	March 2019 or later	Checkpoint 4 Business Case	Bob Brown 0161 234 5998 Bob.brown@manchester.gov.uk
Northern Gateway Commercial Loan Facility 2019/02/22A	The approval of capital expenditure in the form of a loan facility to the Northern Gateway Development Manager of up to £11m, on a phased payment basis, for strategic land acquisitions within the Northern Gateway SRF area.	Full Council	27 March 2019	Report and recommendation and Heads of Terms contained within Part B report.	Name: Carol Culley Position: City Treasurer Tel no: 0161 234 3406 Email address: Carol.culley@manchester.gov.uk

Decisions that were taken before the publication of this report are marked * (none)

3. Resources and Governance Scrutiny Committee - Work Programme – March 2019

Thursday 7 March 2019, 2.00pm (Report deadline Tuesday 26 February 2019)				
Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Our Manchester – financial impact on decision making and business planning	To receive a report on the evaluation of Our Manchester and how this is helping to deliver the required Council savings targets and the effect that it will have on the Council's future budget process	Councillor Ollerhead (Executive Member for Finance and HR)	Sara Todd Carol Culley	This will be a presentation
Responses to Government Consultations	To receive a report for information on the Council's responses to the following consultations:- Fair Funding Review Business Rates	Councillor Ollerhead (Executive Member for Finance and Human Resources)	Carol Culley Janice Gotts	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.		Mike Williamson	

Tuesday 21 May 2019, 10.00am PLEASE NOTE NEW DATE FOR THE MEETING
(Report deadline Thursday 9 May 2019)**

Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
To be determined				
Annual Work Programming Session	The meeting will close for the annual work programming session where members determine the work programme for the forthcoming year. To follow a presentation from the City Treasurer and City Solicitor on upcoming issues and challenges within the Committee's remit.		Carol Culley Fiona Ledden	This part of the meeting will be closed to the public.
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.		Mike Williamson	

Items to be Scheduled (Items highlighted in grey indicate that these have been included in the work plan of one of the above meetings)				
Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Review of the Council's Christmas 2018 communications	To receive a report that reviews the level of success the Council's Christmas 2018 communications	Councillor Nigel Murphy (Deputy Leader)	Jen Green	
Update on Capital Projects	To receive an update on the progress with a number of following Capital projects against the agreed costs:- <ul style="list-style-type: none"> • Manchester College • The Factory • Central Retail Park • Life Sciences Development 	Councillor Leese (Leader) Councillor Ollerhead (Executive Member for Finance and Human Resources)	Carol Culley Eddie Smith Jared Allen	
Update on Highways Maintenance Capital projects	To receive a report on the progress of Capital projects within Highways Maintenance, against the agreed costs	Cllr Stogia (Executive Member for Highways, Planning and Transport) Councillor Ollerhead	Steve Robinson Carol Culley	

		(Executive Member for Finance and Human Resources)		
Global Revenue Budget Monitoring	To receive an update on the forecasted financial position for 2017/18 through to 2018/19	Councillor Ollerhead (Executive Member for Finance and Human Resources)	Carol Culley Janice Gotts	This will be considered as part of the suite of reports at the Budget meeting of 25 February 2019.
Section 106 and the Councils associated financial obligations - update	To receive a further update that includes:- The governance arrangements in the delivery of S106 agreements; Progress made following the Council motion passed in March 2018 on Transparent Viability Assessments; Practical examples of the delivery and spend of S106 funding The structure of consultation with Ward Councillors; Consideration of the use of CIL within the City Centre	Councillor Nigel Murphy (Deputy Leader)	Eddie Smith Julie Roscoe	Date to be confirmed
The Factory Project – update	To receive an update on the progress of The Factory project against the agreed costs	Councillor Leese (Leader)	Eddie Smith Carol Culley	To receive this update every quarter
Progress of spend against the Northern Gateway and Eastern Gateway programmes	To receive a report on the progress of spend against the Northern Gateway and Eastern Gateway programmes	Councillor Leese (Leader) Councillor	Eddie Smith Carol Culley	See December 2018 minutes

		Ollerhead (Executive Member for Finance and Human Resources)		
The Council's Communication Plan 2019/20	To receive a draft of the Council's proposed communications plan for 2019/20	Councillor Nigel Murphy (Deputy Leader)	Jen Green	Provisionally scheduled for May 2019
The Council's approach to consultation	To receive a report on the Council's approach to consultation with Manchester residents	Councillor Nigel Murphy (Deputy Leader)	Jen Green Kate Waterhouse	Provisionally scheduled for September 2019 as part of a communication themed meeting
The Council's proposed communications strategy for setting its budget for 2020 onwards	To receive a report that outlines how the Council intends to communicate and consult with Manchester residents on its budget process for 2020 and beyond	Councillor Nigel Murphy (Deputy Leader) Councillor Ollerhead (Executive Member for Finance and Human Resources)	Jen Green Carol Culley Janice Gotts	Provisionally scheduled for September 2019 as part of a communication themed meeting

Update on progress made with GDPR communications	To receive a report that provides an update on how successful the Council has been in communicating with staff on the requirements of GDPR		Jen Green Fiona Ledden	Provisionally scheduled for September 2019 as part of a communication themed meeting
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